PARTNERSHIP MANUAL

International Conference on Prevention & Infection Control

20 June to 23 June 2017
Geneva, Switzerland

WWW.ICPIC2017.COM
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A. PRESENTING ICPIC 2017

WELCOME ADDRESS FROM CONFERENCE ORGANIZERS

We are looking forward to welcoming you back to Geneva, Switzerland, for the 4th International Conference on Prevention & Infection Control (ICPIC), to be held from 20 to 23 June 2017.

By now, ICPIC has become an established entity in the field of international Infection Control and Prevention meetings, with an average of 1000 participants from 100+ countries for the prior 3 meetings. As a result, the 4th ICPIC will also offer a unique forum for the exchange of knowledge and experience in the prevention of healthcare-associated infections and control of antimicrobial resistance around the world. Unless (new) emerging infections, posing a public health threat, arise, as it was the case during ICPIC 2015 with Ebola, the prevention and control of antimicrobial resistance remains the foremost global threat confronting all countries alike. Once again, ICPIC will provide the necessary platform to share knowledge and exchange experience with regard to antimicrobial resistance and the prevention of healthcare-associated infections in general.

The current organizing/program committee now includes representatives from the European Society for Clinical Microbiology and Infectious Diseases (ESCMID), the Society for Healthcare Epidemiology of America (SHEA), the Asia Pacific Society of Infection Control (APUSIC) and the Infection Control Africa Network (ICAN) to mobilize even more world experts and key opinion leaders to share their knowledge and expertise. ICPIC keynotes, symposia, Pro-Con debates, free-papers and meet-the-expert sessions will continue, as will the unique and very popular ICPIC Innovation Academy and ICPIC Clip Award. While retaining the elements that led to the success of the first three ICPIC summits, and continue to boost the possibilities for exchange with your peers, we will surprise you again with new features, too.

We look forward to your active participation in the 4th ICPIC in June 2017, as well as to welcoming you to Geneva - please mark your calendars!

Prof. Didier Pittet  
ICPIC Chair

Prof. Andreas Voss  
Co-chair & Program director

Prof. Stephan Harbarth  
Co-chair

COMMITTEE MEMBERSHIP

Organizers
Didier Pittet, Geneva
Andreas Voss, Nijmegen
Stephan Harbarth, Geneva

Scientific Advisory Board
Members of the scientific advisory board are actively involved in suggesting sessions and, in part, helping to plan a coherent and innovative programme. All members are also taking part in the abstract review process.
Benedetta Allegranzi - WHO
Philippe Eggimann - Switzerland
Petra Gastmeier - Germany
Stephan Harbarth - Switzerland
Loreen Herwaldt - USA
Ling Moi Lin - Singapore
Didier Pittet - Switzerland
Evelina Tacconelli - Italy
Andreas Voss - The Netherlands
Walter Zingg - Switzerland

Local Support Team
The local organizing committee is a multidisciplinary team from Geneva providing help across all logistical aspects of the conference.
Esther Bettiol
Fabricio da Liberdade Jantarada
Claude Ginet
Rosalie Kacou Adom
Tcheun-How Borzykowski
AIMS OF THE CONFERENCE

- To foster the exchange of knowledge and experience among the global infection control community
- Deliver the best of science in the field of HAI and antimicrobial resistance prevention and, in parallel, facilitate an exchange between delegates from resource-rich and resource-poor countries
- Attract - next to those working in infection control - colleagues from clinical departments closely working with patients with HAIs and antimicrobial resistance associated problems.

CONFERENCE TOPICS & OUTLINE OF THE SCIENTIFIC PROGRAMME

1 Healthcare-associated infection
   1a Bloodstream and intravascular device-associated infections
   1b Surgical site infections
   1c Ventilator-associated pneumonia
   1d Urinary tract infections
   1e Gastroenteritis (including Norovirus)
   1f Clostridium difficile-associated disease
   1g Staphylococcal infections
   1h Bone and prosthetic joint infections
   1i Influenza
   1j Other (nosocomial) viral infections
   1k Yeast and mold infections
   1l Burden of healthcare-associated infection

2 Multidrug-resistant microorganisms
   2a Methicillin-resistant Staphylococcus aureus epidemiology and control
   2b Vancomycin-resistant enterococci
   2c Extended-spectrum beta-lactamase & carbapenemases (Gram-negative resistance)
   2d Other multidrug-resistant pathogens

3 Antimicrobials
   3a Antimicrobial resistance (surveillance)
   3b Antimicrobial use and stewardship

4 Special issues in infection control
   4a Hand hygiene
   4b Behaviour and infection control/influencing healthcare workers
   4c Patient participation
   4d Healthcare worker education
   4e Innovative approaches in infection control
   4f Ergonomics and human factors design in infection control
   4g Epidemiological methods and their application to infection control
   4h Mathematical modelling in infection control

5 Surveillance of healthcare-associated infection
   5a Surveillance/infection control indicators
   5b Public reporting/benchmarking of infection rates OR public reporting/benchmarking

6 Special patient populations
   6a Infections & infection prevention in critical care (ICU)
   6b Infection control in long-term care facilities and nursing homes
   6c Infections and infection prevention in paediatric populations
   6d Infections and infection prevention in the developing world
   6e Infections & infection control in the immunocompromised host

7 Special settings
   7a Operating room
   7b Dialysis
   7c Endoscopes
   7d Occupational health
   7e Public health and patient safety issues

8 Disinfection/sterilization
   8a Environmental control
   8b Disinfection – skin (other than hands)
   8c Sterilization

9 Academies & Awards
   9a Innovation Academy
   9b ICPIC Clip Award

PROGRAMME

The programme includes keynote lectures, invited lectures, interactive sessions, meet-the-expert workshops, oral sessions, pro-con debates, and poster presentations. Specific tracks are dedicated to infection control in critical care patients, neonates and paediatric patients, long-term care, antimicrobial use, resistance, and stewardship, and patient safety and infection control in countries with limited resources.
The official language is English.
PROGRAMME HIGHLIGHTS

- Prix Hubert Tuor - ICPIC Innovation Academy (4th edition)
  Selecting the best innovations helping to control antimicrobial resistance and/or healthcare-associated infections

- ICPIC Clip Award
  Antimicrobial Resistance and Control (ARIC) journal video award for the best short clip promoting healthcare-associated infection prevention, control of antimicrobial use, or antimicrobial stewardship in its broadest sense

WHO WILL ATTEND

Professionals interested in the prevention and control of HAI and antimicrobial resistance and control either working in the field (infection control physicians and professionals, critical care specialists, clinical microbiologists, paediatric infectious diseases and infection control specialists, patient safety experts) or taking care of patients at risk of HAIs.

Over 1’000 participants attended the first three editions of the ICPIC conference (2011, 2013 and 2015).

The geographical split of the participants for ICPIC 2015 is shown in the following graph:
Q2 WHAT IS YOUR AGE CATEGORY?
Answered: 367  Skipped: 0

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<tr>
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<th>Responses</th>
</tr>
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<tr>
<td>20 - 30</td>
<td>9.54%</td>
</tr>
<tr>
<td>31 - 40</td>
<td>27.25%</td>
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<td>34.06%</td>
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<tr>
<td>51 - 60</td>
<td>24.52%</td>
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<tr>
<td>Over 60</td>
<td>4.63%</td>
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<tr>
<td><strong>Total</strong></td>
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Q3 WHAT IS YOUR POSITION?

Answered: 366  Skipped: 1

<table>
<thead>
<tr>
<th>Answer Choices</th>
<th>Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior physician, infection control/hospital epidemiology</td>
<td>29.78% 109</td>
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<tr>
<td>Senior nurse, infection control/hospital epidemiology</td>
<td>14.48% 53</td>
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<tr>
<td>Senior, clinical microbiology/laboratory services</td>
<td>4.64% 17</td>
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<tr>
<td>Senior, public health services/laboratory</td>
<td>1.64% 6</td>
</tr>
<tr>
<td>Fellow</td>
<td>3.83% 14</td>
</tr>
<tr>
<td>Public health physician</td>
<td>4.10% 15</td>
</tr>
<tr>
<td>Infection control nurse</td>
<td>15.85% 58</td>
</tr>
<tr>
<td>Public health nurse</td>
<td>1.64% 6</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>24.04% 88</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>366</strong></td>
</tr>
</tbody>
</table>
THE CONFERENCE VENUE (CICG) AND GENEVA

CONFERENCE VENUE

ICPIC 2017 will be held at the CICG Conference Centre Geneva

CICG Conference Centre
Rue de Varembé 17 – CP 13
CH-1211 Geneva 20
Switzerland
Phone: +41 (0)22 791 91 11
Fax: +41 (0)22 791 90 64
Internet: www.cicg.ch

ABOUT GENEVA

Geneva enjoys a worldwide reputation as a conference city; it embodies the creativity of science and technology, a vigorous business sector, and has a special cultural appeal with unmistakable flair and charm. Geneva is an ideal destination with its central location in Europe, served by an excellent transport and communication infrastructure. Draped around the deep blue waters of Lac Léman, Geneva has grown wealthy and influential as the cultural and economic focus of French-speaking Switzerland. It is also an international city and home to many global institutions from the International Red Cross to the WHO!

Getting around

Geneva’s centre is small enough to walk around. For the suburbs you will need to take a tram or bus. Daily passes are provided free of charge to Geneva hotel guests, courtesy of the Geneva Tourist Board.

Sight seeing

The Rhône river, boasting several bridges amongst which the historical Pont de l’Ile, flows out of Lac Leman to bisect Geneva’s bustling centre. The Rive Gauche, south of the river, is the most active part of Geneva with a grid of waterfront streets comprising the main shopping and business districts. Behind, winding up the hillside, are the narrow, cobbled lanes of the Old Town, whose principal thoroughfare, Grand Rue, leads to the 17th century Hôtel de Ville and the arcaded armoury, backed by a lovely terrace. The streets around the Hôtel de Ville, with their quaint cafés, second-hand bookshops and art galleries, make for a pleasant stroll of discovery. Nearby is the Romanesque cathedral, a monumental edifice whose austere, lofty interior contains the beautiful, 15th century frescoes of the Chappelle des Maccabées. Among the city’s several museums, the pick is the Art and History Museum (Musée d’Art et d’Histoire (2, Rue Charles-Galland)), which holds a massive archaeological collection, a selection of Swiss landscape painters and a magnificent altar-piece carved for the cathedral in the 1440s and moved here for safe-keeping. Finally, make a point of seeing Geneva’s pride and joy, the dramatic 140-metre high Jet d’Eau, spouting high above the ornamental flowerbeds of the surrounding Jardin Anglais down by the lake.

Eating-out

With more than a thousand cafés and restaurants in the city, no-one could possibly say Geneva lacks gastronomic choice. From popular Rues-Basses cafés with all sorts of seafood, through to Thai restaurants, and the traditional stone-floored Old Town restaurants with a full range of Swiss dishes, Geneva is definitely worth a culinary tour.
WHY BECOME A SPONSOR?

- … Because the fight against HAI and antimicrobial resistance spread should be a common goal of healthcare professionals and industry
- … Because the collective knowledge and expertise will help to fine-tune your own intentions and developments
- … Because ICPIC will offer a unique opportunity to further enlarge your contacts and network with experts in the field of HAI and antimicrobial resistance control prevention and control
- … Your support is indispensable to be able to offer this opportunity to participants

B. SPONSORSHIP OPPORTUNITIES

HOW TO BECOME A SPONSOR?

Within the following pages we offer your company the opportunity to become a sponsor of the ICPIC 2017 conference; to promote your scientific endeavours, and to obtain wider recognition in the field of the prevention and control of infections and spread of antimicrobial resistance.

You can contribute in the following ways:
- Sponsor various items in the conference activities
- Organize a satellite symposium
- Organize an integrated symposium
- Host a booth
- Host a hospitality suite

The various sponsorship options are listed in the following pages.

Depending on the total sum of contribution, you will have the possibility of being recognized as an premium sponsor of the conference and benefiting from add-on privileges. For further information on the sponsorship levels please refer to page 23.

ICPIC LOYALTY POINT SYSTEM

Since ICPIC 2011, we have implemented a ranking system for partners of the ICPIC conferences to allow for a clear and transparent process for our ICPIC industry partners as they select and negotiate for sponsor and exhibit opportunities.

Points are calculated and rank position determined by the total spending an industry partner made during the past three ICPIC conferences leading up to the current meeting. Top ranking companies are provided with this manual in advance and are given first priority to symposium slots, exhibition space and other opportunities. The full details on the ICPIC loyalty point system is available upon request by contacting the ICPIC sponsorship and exhibition team.

All industry partners will be treated according to the applicable loyalty point ranking system and then on a "first come, first served" basis.

If you are interested in becoming a sponsor of ICPIC 2017, the application form at the end of this document should be duly completed and returned.
1. LOGO & WEB LINK ON USB

The Preliminary Programme as well as all the latest conference news will be posted on the ICPIC 2017 website. A link to the conference website will be included on a USB-stick joined with your company logo and website. The USB sticks will be distributed to many potential participants at related meetings. (USB sticks supplied by sponsor)

This opportunity includes:
- Your logo and direct link to your website on the USB stick
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rates (VAT Excluded):
- **EXCLUSIVE SPONSORING:** CHF 10'000.-

2. ADVERTISING IN THE FINAL PROGRAMME

The final programme will be inserted into all delegates’ conference bag.

This opportunity includes:
- Full colour advertisement page within the final programme (artwork to be supplied by sponsor)
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rates (VAT Excluded):
- **OUTSIDE BACK COVER:** CHF 5'500.-
- **INSIDE BACK COVER:** CHF 4'000.-
- **INSIDE PAGE:** CHF 2'500.-

3. ADVERTISING IN THE MINI/POCKET PROGRAMME

All delegates will receive a pocket-sized programme, inserted into their name badge holder. This programme will contain a summary of all conference activities including: session details, exhibition information and social events.

This opportunity includes:
- Full colour advertisement page (A6 Format) on the back cover page of the mini programme (artwork to be supplied by sponsor)
- Acknowledgment as a conference sponsor on the conference website

Rate (VAT Excluded):
- **MINI-PROGRAMME EXCLUSIVE SPONSORING:** CHF 10'000.-

4. WEB LINK

Profit from the traffic on the ICPIC website in order to attract high value contacts to your own company website. Add a logo hyperlinked to your own web site and be more visible on the web!

Your company will benefit from an enhanced and permanent presence on-line. The best way to reach already targeted people!

This opportunity includes:
- Company logo and link on the conference website
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **THE LINK & LOGO FROM NOW UNTIL THE END OF THE CONFERENCE:** CHF 2'000.-
5. INSERTS IN CONFERENCE BAGS

The opportunity is offered to sponsors to provide an insert: A4 size double-sided, colour or black and white flyer/promotional piece. This flyer could be text only promoting activities on your exhibition stand or it may be an existing corporate flyer on information on your services or products.

This opportunity includes:
- Insertion of your company’s flyer in delegate bags (materials to be supplied by sponsor)
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- PER INSERT: CHF 3'000.-

6. ABSTRACTS ON USB STICK

A leaflet, inviting delegates to go to your booth to pick up the USB stick can be inserted in the conference bags. The company name and logo will be printed together with the conference details and ICPIC logo on the cover and USB itself.

(USB sticks supplied by sponsor)

This opportunity includes:
- Co-branding: Company name and logo printed on the USB stick together with the ICPIC logo
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- ABSTRACTS ON USB EXCLUSIVE SPONSORING: CHF 10'000.-

7. SPEAKER PREVIEW ROOM

Sponsorship of the area where opinion leaders and faculty from around the world will converge to prepare for their presentations; this represents a unique opportunity to reach all speakers taking part in the conference.

This opportunity includes:
- Sponsorship of the homepage and screen saver on all computer screens
- Opportunity to provide branded mouse pads (at sponsor cost)
- Sponsor logo on signage at speakers preview room
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- SPEAKER PREVIEW ROOM: CHF 5’000.-

8. INTERNET CORNER

The internet corner is one of the most visited points by all conference participants. At ICPIC 2017 it will offer up-to-date technology services including free internet and e-mail access. Sponsorship of this item includes having your company logo displayed on each computer screen. Such a great opportunity to have an immediate visual impact!

This opportunity includes:
- Having your company website showing when opening the Internet browser
- Opportunity to provide branded mouse pads (at sponsor cost)
- Sponsor logo on signage at the internet corner
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- FULL FINANCIAL PARTICIPATION: CHF 10’000.-
9. WIFI

The sponsor of Wireless Access to Internet will have the opportunity to engage with conference participants each time they access the internet. Ensure that ICPIC 2017 delegates will see your online messages at a time you can predict and plan for.

This opportunity includes:
- Sponsor’s name used for the Wi-Fi login details
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT excluded):
- **WIFI:** CHF 5'000.-

10. BOOK MARK

Make sure that delegates remember your brand when reading their favourite books.
(Book marks to be supplied by sponsor)

This opportunity includes:
- Sponsor acknowledgement on the book mark inserted in all conference bags
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **BOOK MARK:** CHF 3’500.-

11. RECHARGE ZONE + POWER TOWER

Keep the delegates online and powered up!

There is the possibility to sponsor an individual power tower or all of the power towers if you would like to make this area exclusive to your company. Each tower will be allocated on a first come first served basis so if you would like to make it exclusive we highly recommend that you contact us immediately. Your branding will be prominently displayed and viewed by both users and people passing by.

This opportunity includes:
- Opportunity to brand each individual power tower
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **RECHARGE ZONE + POWER TOWER:** CHF 5’000.- (per tower)

12. BRANDED SPORTS WATER BOTTLES

Ensure the well-being of participants and increase brand awareness. Your logo will be printed on reusable water bottles that are distributed to all participants. Water dispensers are available throughout the venue, permitting participants to refill and use the bottles during the entire duration of the conference. These bottles are often reused after the event for leisure activities, thus perpetuating the brand awareness of your company.

This opportunity includes:
- Sponsor logo printed on individual, reusable water bottles
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **BRANDED, REUSABLE WATER BOTTLES:** CHF 7’500.-
13. CONFERENCE BAGS

Sponsorship of the conference bags allows promoting your company and product in a very prominent and visual way. The logo of the sponsoring company will be printed on each conference bag along with the conference logo. *(Type, size and colour of the bags as well as position and size of the logo will be at the organizer's discretion).* Bags are included in the sponsoring cost.

This opportunity includes:
- One promotional leaflet in the conference bags (to be provided by sponsor)
- 1 corporate logo on the congress bag
- Acknowledgement as a conference sponsor in the final programme and on the conference website

**Rate (VAT Excluded):**
- **CONFERENCE BAGS SPONSORSHIP:** CHF 19'000.-

14. CONFERENCE BAG TAGS

Attach your brand to every delegate bag. Ensure that each delegate’s conference bag remains with its rightful owner during the meeting by sponsoring the conference bag tags. Each and every conference bag will have a bag tag in which the delegate can insert their business card. This opportunity also extends your exposure as the delegate can re-use the bag tag beyond ICPIC 2017 for their future business or leisure travels.

This opportunity includes:
- 1 corporate logo on the back of the bag tag
- Tag design and production organised by ICPIC
- Acknowledgement as a conference sponsor in the final programme and on the conference website

**Rate (VAT Excluded):**
- **CONFERENCE BAG TAGS:** CHF 5'000.-

15. WRITING PADS AND PENS

Sponsorship of the pads and pens will include the logo of your company along and preferably the conference logo indicating your support of the conference. Delegates particularly appreciate writing pads and pens as they are particularly useful during scientific sessions. Pens and pads provided by the sponsor.

This opportunity includes:
- Acknowledgement as a conference sponsor in the final programme and on the conference website

**Rate (VAT Excluded):**
- **WRITING PAD AND PEN INSERTION IN CONFERENCE BAGS:** CHF 4'000.-

16. LANYARDS

This will include the logo of your company along with the conference logo. Delegates particularly appreciate the lanyards in order to wear their badge around their neck. This is one of the most prominent and visual sponsorship items.

This opportunity includes:
- Acknowledgement as a conference sponsor in the final programme and on the conference website

**Rate (VAT Excluded):**
- **LANYARDS:** CHF 12'000.-
17. ALCOHOL-BASED HANDRUB

A voucher can be inserted in the conference bags to invite delegates to pass by your booth to pick up a hand hygiene product. This is one of the easiest ways to create traffic and make valuable contacts on your booth.

This opportunity includes:
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **ALCOHOL-BASED HANDRUB: CHF 10'000.-**

18. PIC GAME BOOKLET

Increase traffic to your booth and take part in the PIC Game. Delegates will receive a booklet including questions to answer, once the booklet is completed, delegates can submit their booklet to enter a special drawing and win a free registration to ICPIC 2019.

To find clues and to answer questions, delegates will have to (depending on questions received):
- Attend a session or a satellite symposium
- Visit specific booths in the exhibition
- Visit a specific poster
- Talk to a KOL

The PIC Game is designed to foster networking among participants and exhibitors, drive traffic to your booth, increase participation to your symposium, create awareness of your products, and give a memorable educational experience to delegates.

Each participating sponsor will be asked to submit one question related to protection and infection control, to be included in the PIC Game booklet.

A minimum of 5 participating companies is required.

Rate (VAT Excluded):
- **PIC Game booklet: CHF 5’000.-**

19. COFFEE BREAKS

Coffee breaks that are accessible to all delegates and accompanying persons will be held daily in the exhibition area.

This opportunity includes:
- Acknowledgement as a conference sponsor in the final programme and on the conference website
- Table signs featuring organization name and logo will be displayed on catering tables

Rate (VAT Excluded):
- **COFFEE BREAK per break: CHF 5’500.-**

20. TRAVEL FELLOWSHIP

Offer the opportunity to young scientists to attend ICPIC 2017 by sponsoring travel fellowships. Your company name and logo will be highlighted in the conference programme and on the website. It is the best way to reach young scientists and start building a long-term relationship!

This opportunity includes:
- List of young scientists benefiting from your support
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **TRAVEL FELLOWSHIP: from CHF 2’500.-**
21. ONLINE PROGRAMME

The sponsor of the online programme will have the opportunity to sponsor an innovative tool. All delegates will have access to the online programme prior to the event to organise the sessions they would like to attend. Add a logo and internet link to your own website and be more visible on the web! Your company will benefit from an enhanced and permanent presence online. The best way to reach already targeted people!

This opportunity includes:
- Company logo and link on the conference website
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- ONLINE PROGRAMME: CHF 9’000.-

22. SIMULTANEOUS INTERPRETATION

Dissemination of infection control related information and knowledge is crucial. In order to facilitate this as much as possible the conference wishes to offer simultaneous interpretation to non-English speaking participants. While the main conference language will be English, simultaneous interpretation would be offered to French-speaking and Spanish-speaking attendees.

This would be a unique opportunity to reach your local/regional non English speaking customers by making the high scientific content of the 4th International Conference on Prevention & Infection Control accessible in their own language.

This opportunity includes:
- Company logo and name shown at the beginning of each session providing simultaneous interpretation
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- SIMULTANEOUS INTERPRETATION: CHF 15’000. per language

23. POSTER SESSION & AWARD

All accepted posters will take part in a competition for the best poster. A Jury will go through the poster area and identify the best illustrated/presented posters during the different poster tours. Position your company as promoter of key research discussions in infection control, patient safety, and antimicrobial resistance and profit from visibility on the award and during the selection.

This opportunity includes:
- Branding of the award with your company logo
- Acknowledgement as the Award sponsor on all poster acceptance notification letters (if sponsorship confirmed in time)
- Sponsoring logo on poster board signage
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- POSTER SESSION & AWARD: CHF 10’000.-
24. CONFERENCE APP FOR MOBILE DEVICE

Make the most of your onsite investment by promoting it first online!

Sponsoring the Conference application on a Smartphone is an innovative interactive service that you can provide to the ICPIC 2017 delegates. This technology will enable delegates to plan their attendance at the ICPIC 2017 conference. The app include amongst other items the ICPIC 2015 conference programme, abstracts, practical information about the conference and much more, ...

Benefits include:
- Company logo on the welcome page of the application
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **CONFERENCE APP FOR MOBILE DEVICE** CHF 9’000.-

25. ICPIC CLIP AWARD

The primary objective of the ICPIC Video Clip Award is to honour the creativity and quality of the best video clips promoting infection control or any measure designed to improve patient safety.

Benefits include:
- Association with your company by an exclusive sponsoring of the prize to become ICPIC –“Your Company” best ICPIC Clip Award
- Support by your company of the ICPIC best video-clip award and acknowledgement of your support
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **ICPIC CLIP exclusive sponsoring** CHF 10’000.-
- **ICPIC CLIP support** CHF 3’500.-

26. TWITTER WALL

Introduced in 2015, ICPIC is now a fully Tweeted conference!

This exclusive opportunity provides the sponsor with visibility on the ICPIC Twitter wall onsite at the conference centre.
Twitter feeds will be displayed on 1 screen near the exhibition area and in main plenary room screen.
This opportunity includes:
- Name of sponsors and logo on the Twitter Wall onsite at the conference venue
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- **ICPIC Twitter Wall exclusive sponsoring** CHF 6’000.-
27. DIGITAL MARKETING

Increase your online visibility and profit from the ICPIC digital marketing campaign to reach out to high value contacts accessing the ICPIC website. Your global reach will not only be limited to the ICPIC 2017 participants but will reach a larger community of people interested in ICPIC.

As a sponsor you will benefit from remarketing using cookie-based technology. This is online advertising that follows visitors of the ICPIC website when browsing the internet, increasing your visibility within the ICPIC community and creating traffic to your company’s website.

Benefits include:
- Remarketing to your company website via online adverts and web banners
- Insertion of your banner in one time direct e-newsletter to the ICPIC community
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- ICPIC Digital marketing exclusive sponsoring: CHF 15'000.-
- ICPIC Digital marketing support (limited to 5 companies): CHF 7'500.-

28. ICPIC PHOTO CONTEST

Associate your brand with the ICPIC photo contest. The ICPIC photo contest will be featured on Facebook with the participation of the online ICPIC community and the delegates attending ICPIC 2017. The three most popular photos (based on the likes) in the field of infection prevention and infection control will be awarded and displayed on a photo wall at ICPIC 2017.

As a sponsor you will enjoy the following benefits:
- Association of your brand with the photo contest
- Inclusion of your company logo on the Facebook contest page
- Acknowledgement as a conference sponsor in the final programme and on the conference website

Rate (VAT Excluded):
- ICPIC photo contest exclusive sponsoring: CHF 6'000.-

29. COME WITH YOUR OWN IDEAS!

If there is one thing we like, it is new challenges and fresh ideas!

Surprise us with a new proposal or something you have seen before and we can look at implementing it for the ICPIC 2017. We are more than happy to discuss your concept with you, find the right price for the right exposure, and make your participation at the meeting a truly special one!
SATELLITE SYMPOSIA

SCHEDULE
The satellite symposia will take place as follows:

- **Slot 1:**
  - Tuesday 20 June 2017 - from 13:00 to 14:30 (*max. 2 symposia in parallel*)
  - Cost: CHF 7'500.-

- **Slot 2:**
  - Wednesday 21 June 2017 - from 17:45 to 19:15 (*max. 2 symposia in parallel*)
  - Cost: CHF 15'000.-

All Symposium slots include:

- 4 Full participant registrations
- 10 Invitations (providing access to your satellite symposium only)
- Opportunity to organize a lunch/cocktail for your attendees
- Slot 1: Lunch 30 min before
- Slot 2: Cocktail 30 min before/after

Specific rules and conditions

- All rooms are equipped with audio-visual facilities (single projection including screen, beamer and computer as well as adequate sound system)
- One flyer announcing the symposium can be distributed at the conference
- The company is granted the right to use the ICPIC logo on symposia invitations
- The symposium will be announced in the ICPIC 2017 Final Programme and on the conference website
- The programme content of all satellites is subject to approval by the Scientific Advisory Board
- Satellite symposia organisers must provide an outline of the proposed programme, including the symposium title, proposed chairmen and speakers as well as their speech titles by the deadline indicated (end March 2017)
- At least 60% of the programme of a sponsored satellite symposium must be of general scientific content and not more than 40% must be related to any specific drug or form of treatment
- The content of any satellite may not include material to be subsequently presented in an oral or poster presentation during the meeting

Note: All speakers of the satellite symposia must be registered prior to ICPIC 2017 by the company/sponsor taking a symposium slot and their hotel and trip paid accordingly.

All satellite symposia must be held at the conference centre (CICG) during the official time slots offered by ICPIC. Companies holding a satellite symposium outside the conference centre and/or outside the official satellite symposia slots will be fined CHF 30'000 and they will not be invited to participate at following conferences. ICPIC also reserves the right to close their booth if the company is exhibiting at the conference.

Enhance your Satellite Exposure with the ICPIC Content Capture!

Since 2013, ICPIC is offering an enhanced learning experience to the ICPIC delegates as well as people who could not travel to ICPIC. On the ICPIC learning portal, registered users, have access to the recording of the presentations given at ICPIC shortly after the conference for 1 full year.

For 2017 and beyond, ICPIC is now offering this add-on service to the organisers of satellite symposia. After the conference, sponsors will receive the recording of the session (audio and slides) for their own educational purposes (subject to authorization of satellite speakers). In addition the sponsor can choose if the recording of the satellite symposium should be part of the ICPIC online learning portal featuring all recorded presentations of ICPIC 2017.

**Content Capture:** CHF 4'000.- per satellite symposium
INTEGRATED SYMPOSIA

SCHEDULE
ICPIC offers the possibility to hold company sponsored symposia integrated into the official conference programme.

While the specific slots are still preliminary at this stage, ICPIC will ensure that not more than one Integrated Symposium will be accommodated in the programme during each available time slot (no competition between Integrated Symposia).

The fee for organizing an integrated symposium is independent from the final time slot allocated:

Integrated symposium: CHF 11’000.-

All Integrated symposia will include 4 full participant registrations.

Specific rules and conditions

- All rooms are equipped with audio-visual facilities (single projection including screen, beamer and computer as well as adequate sound system)
- Integrated Symposia are an integral part of the main ICPIC 2017 Scientific Programme. Thus their nature, including the selection of topics, must be educational and not promotional. 100% of the programme must be of general scientific content and interest and should not relate to any specific product or form of treatment
- The content (including topics and faculty) of Integrated Symposia is subject to approval by the ICPIC Scientific Advisory Board. In order to avoid overlaps of the scientific programme, an early approach is required, ideally before March 2017
- Integrated Symposia organisers can either provide a full outline of the proposed programme, including the integrated symposium title, proposed chairmen and speakers as well as their speech titles OR approach the ICPIC Scientific Advisory Board with their ideas for further consultancy
- The content of any symposium may not include material to be subsequently presented in an oral or poster presentation during the ICPIC 2017 conference
- A preference for a specific time slot can be indicated. However, the final attribution will be made by the ICPIC Scientific Advisory Board in order to ensure a balanced and coherent scientific programme
- Integrated Symposia are entirely supported by the industry. All speakers and chairs of the Integrated Symposia must be registered prior to the ICPIC 2017 conference by the company/sponsor taking an integrated symposium slot and their hotel and trip paid accordingly
- Part of the educational experience of ICPIC is the access to the recorded presentations for online viewing after the ICPIC 2017 conference. The availability of the presentations is subject to approval by the presenter. Companies holding Integrated Symposia are acknowledging this fact and are not holding any rights to exploit the content of the Integrated Symposia for their own purposes
- Integrated symposia will be part of the official final programme of the ICPIC 2017 conference and indicated as such
- One flyer announcing the Integrated Symposium can be distributed at the conference
- The company is granted the right to use the ICPIC logo on symposia invitations

Note:
All symposia must be held at the conference centre (CICG) during the official time slots offered by ICPIC. Companies holding a symposium outside the conference centre and/or outside the official symposia slots will be fined CHF 30’000 and they will not be invited to participate at following conferences. ICPIC also reserves the right to close their booth if the company is exhibiting at the conference.

Please submit your proposals to:
Prof. Andreas Voss  -  ICPIC 2017 Scientific Advisory Board Director  -  Email: vossandreas@gmail.com
HOSPITALITY SUITES
Hospitality suites are intended for sponsors to host staff meetings or private meetings with attendees. Educational sessions may not be held in a hospitality suite. Room availability is available upon request.

Hospitality suite: CHF 500.- per day

EXHIBITION
The exhibition will take place at the Ground Floor of the CICG.

The exhibition is an integral part of the 4th ICPIC conference. As an exhibiting company, you will enjoy prime exposure and direct marketing opportunities with key players and decision-makers in the field.

The floor plan is designed to maximise the exhibitor’s exposure to the delegates. All coffee breaks will be held in the exhibition area.

PROVISIONAL EXHIBITION SCHEDULE

<table>
<thead>
<tr>
<th>Monday 19 June 2017</th>
<th>Tuesday 20 June 2017</th>
<th>Wednesday 21 June 2017</th>
<th>Thursday 22 June 2017</th>
<th>Friday 23 June 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 – 18:00</td>
<td>08:00-12:00</td>
<td>12:00-16:00</td>
<td>18:30-20:30</td>
<td>09:00-19:00</td>
</tr>
<tr>
<td>Set-up</td>
<td>Set-up</td>
<td>Set-up</td>
<td>Exhibition</td>
<td>Exhibition</td>
</tr>
<tr>
<td>Heavy items</td>
<td>Light items</td>
<td>Welcome reception</td>
<td></td>
<td>Dismantling</td>
</tr>
</tbody>
</table>

STAND SPACE RENTAL (minimum 6 sqm)
The price for stand space only is CHF 450.- per square meter and includes:
- Exhibition space
- 1 exhibitor badge for 6 sqm, 2 exhibitor badges for 9 sqm, 1 additional badge for each additional 9 sqm booked
- Welcome reception
- Coffee breaks
- Lunch on Wednesday and Thursday
- Company listing in the final programme

The exhibition space is a bare exhibition surface. All equipment (such as structure, walls, electricity, decoration, carpet, furniture, etc.) will be paid separately and additionally by the sponsor/exhibitor.

TABLE TOP
Reserved only for non-profit associations
The price for a table top stand is CHF 500.- (for companies CHF 3’000.-) and includes:
- Exhibition space of 2sqm
- 1 exhibitor badge
- 1 Table
- 2 Chairs
- Company listing in the final programme
- Electrical plug
SHELL SCHEME RENTAL (minimum 9 sqm)
The price is CHF 600.- per square meter and includes:

- Exhibition space
- Shell Scheme frame
- 3 spots and electrical socket
- Electrical power
- 1 waste paper basket
- 1 table and 3 chairs (per 9 sqm booked)
- Fascia Board with company name
- 2 exhibitor badges per 9 sqm, 1 additional badge for each additional 9 sqm booked
- Welcome reception
- Coffee breaks
- Lunch on Wednesday and Thursday
- Company listing in the final programme

Please note that you will be able to order additional services in the technical manual distributed to all exhibitors in spring 2017.

Space rental also gives the right to the following services:
- Use of stand during the exhibition and during assembly and dismantling periods
- Information and coordination of services during the assembly and dismantling of stands and during the exhibition
- Taking care of public areas, excluding the stands under your responsibility
- Cleaning of public areas of the exhibition hall

Exhibition Layout
Exhibitors occupying space-only stands are required to submit a detailed plan of their stand as well as a 3D plan to MCI for approval by 14 April 2017.

For island stands, widely open and accessible stands on four sides are mandatory.

Exhibitor Registration
All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Any additional exhibitors will be charged an exhibitor registration fee of CHF 350.-. An exhibitor registration form will be included in the exhibitors’ technical manual. All exhibitors must wear the conference badge (badge of the company is authorised, but in addition).
EXHIBITION FLOOR PLAN – GROUND FLOOR

Subject to change
SPONSORING LEVELS
Sponsors will receive acknowledgements, benefits and entitlements according to their level of sponsorship contribution.

HAVE YOU MADE UP YOUR MIND?
HAVE YOU CALCULATED THE TOTAL SUM OF YOUR PURCHASES?
THEN SEE IN WHICH SPONSORSHIP LEVEL YOU ARE!

<table>
<thead>
<tr>
<th>SPONSORSHIP LEVEL</th>
<th>PLATINUM</th>
<th>GOLD</th>
<th>SILVER</th>
<th>BRONZE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Involvement over</td>
<td>CHF 60'000.-</td>
<td>CHF 40’000.-</td>
<td>CHF 30’000.-</td>
<td>CHF 15’000.-</td>
</tr>
<tr>
<td>Acknowledgment slide with sponsors’ list at the</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Opening and Closing Ceremonies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recognition on sign-boards displayed in the conference centre</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Sponsor’s logo and name on the conference website with a link</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>to sponsors website</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sponsor logo displayed on onsite signage with mention of the</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>level of sponsorship (sponsor’s board)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acknowledgment slide with sponsors’ list during breaks in the</td>
<td>Yes, 2</td>
<td>Yes, 1</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>conference rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complementary registration to the conference for all sessions,</td>
<td>Yes, 4</td>
<td>Yes, 2</td>
<td>Yes, 1</td>
<td>No</td>
</tr>
<tr>
<td>coffee breaks, lunches and welcome reception</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complementary exhibitor passes for free access to the exhibition</td>
<td>Yes, 6</td>
<td>Yes, 4</td>
<td>Yes, 2</td>
<td>Yes, 1</td>
</tr>
<tr>
<td>area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preference on exhibition space (if several sponsors are in the</td>
<td>1st</td>
<td>2nd</td>
<td>3rd</td>
<td>4th</td>
</tr>
<tr>
<td>same category “first come - first served” applies) – only</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>valid until 01 December 2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Priority booking service for hotel room blocks (if several</td>
<td>1st</td>
<td>2nd</td>
<td>3rd</td>
<td>4th</td>
</tr>
<tr>
<td>sponsors are in the same category “first come - first served”</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>applies) – only valid until 01 December 2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. PAYMENT SCHEDULE & CANCELLATION POLICIES

In order to be valid, your booth reservation must be completed on the ORIGINAL APPLICATION FORM here enclosed and sent to MCI Suisse SA, along with a 50% deposit of the rental fee.

The signature on the booth reservation form and the deposit paid constitute a firm hire commitment and compel the subscriber to accept both the general conditions and the exhibition rules and regulations. No verbal or telephone agreement will commit MCI Suisse SA nor the Organizing Committee unless confirmed in writing.

The remaining subscription fee is to be settled by 30 April 2017 at the latest. Non-payment by this stated deadline will lead to the cancellation of your booth booking, without reimbursement of the deposit paid.

Site allocations will be attributed in reservation order of arrival and are subject to the full payment and the agreement of MCI SUISSE SA and the Organizing Committee.

Once locations have been attributed, no change of location will be possible without MCI SUISSE SA’s written agreement.

The Exhibition floor plan presented in this document is a non-contractual one. It is subject to acceptance by the Swiss Authorities and its official Fire & Safety Services. However, MCI Swiss reserves the right to change if deemed advisable, the location, importance and layout of the surfaces requested by the exhibitor. In the event of litigation, jurisdiction falls under the Geneva Law Courts alone.

TECHNICAL MANUAL:
A Technical Manual will be sent to every registered exhibitor and sponsor by the end of March 2017. This manual contains all information regarding general conditions, safety regulations, setting up of a booth and arrangement conditions, description of the booth, specification documents and maps along with order forms and prices for furniture, decoration and all necessary services (telephone, electricity, transport, storage...)

PAYMENT:
The organizer has given mandate to MCI SUISSE SA for the organization of its conference and MCI is the sole competent company to receive payments for this conference. Payment of the deposit may be made either:

1. Credit Card
Only Visa, MasterCard/Euro card and American Express are accepted. Please fax the copy of both sides of the card to: +41 (0)22 33 99 601. Payment is only settled in CHF. Please note that in case of payment by credit card a credit card handling fee of 3% will be charge.

2. Bank Transfer
All bank transfers should be made payable to:
Bank: UBS SA - 1211 Geneva 2, Switzerland
Company: MCI Suisse SA for ICPIC 2017
Account N°: 369.393.00U
Clearing: 240
SWIFT: UBSWCHZH80A
IBAN: CH94 0024 0240 3693 9300U

- All costs have to be borne by the ordering customer and “free of charge for the receiver account” on all payments
- Payment by personal cheques cannot be accepted
- All payments have to be made in CHF
- Please indicate the purpose of the payment: ICPIC 2017 and the invoice number
RULES AND REGULATIONS
MCI SUISSE SA has been entrusted with the general logistics and organization of the conference and Exhibition of the ICPIC 2017 conference. It will be referred to as “The Organizers” here-below.

LOCAL AND SITE REGULATIONS
Exhibitors shall abide by the local and site regulations with respect to law and order, safe and security. The organizers will take appropriate action against those who do not comply with the regulations.

The organizers have the authority to demand removal/change of any structure which is not in accordance with the conference rules or cancel participation. The decision of the organizers will be final and binding.

Cancellation conditions (applicable to Sponsorship and Exhibition)
All cancellations must be made in writing to MCI SUISSE SA. The organizer shall retain the following % of the total costs of each item, according to the time scale:

<table>
<thead>
<tr>
<th>Date</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.12.2016</td>
<td>30%</td>
</tr>
<tr>
<td>31.03.2017</td>
<td>75%</td>
</tr>
<tr>
<td>Conference</td>
<td>100%</td>
</tr>
</tbody>
</table>

Entry to the Exhibition
Access to the exhibition will only be possible to registered conference participants or exhibition participants.

Insurance
The signatory renounces to take recourse against the organizers or against the owners of the premises and undertakes to underwrite insurance policies covering all the risks incurred by the material exhibited (theft, damage, etc...) along with public liability covering the permanent or occasional staff employed by the company, present at the conference. In any case, the insurance protection will NOT be given to the exhibitors by the organizers.

Force Majeure
In the event of force majeure, the exhibition dates may be changed or the latter may be purely and simply cancelled. In the last event, the disposable funds after payment of expenses will be shared between exhibitors in proportion to their payments without it being possible to take recourse against the organizer or the producer.

Interpretation of the regulations and amendments
The MCI SUISSE SA Company is the sole competent authority as to problems arising from the interpretation of the here enclosed regulations and their enforcement. Any expenses resulting from the non-observance of the here-enclosed regulations will be chargeable to the exhibitor.

MCI SUISSE SA reserves the right to change or to complete the here-enclosed regulations but the exhibitors will be informed.
ORDER FORM SPONSORSHIP OPPORTUNITIES

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. Please complete and return at your earliest convenience to:

MCI Suisse SA - 75, rue de Lyon - CH-1211 GENEVA 13 - Switzerland - Fax: + 41 22 33 99 601
Email: john.lawlor@mci-group.com

<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
<th>Postal Code</th>
<th>City</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>Fax:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-Mail:</td>
<td>Person in Charge</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We would like to book the following sponsorship items:

- Logo & web link on USB      CHF 10’000.-
- Web Link                    CHF 2’000.-
- Insert in conference bag     CHF 3’000.-
- Abstracts on USB             CHF 1’000.-
- Speakers preview room        CHF 5’000.-
- Internet corner              CHF 10’000.-
- Wi-Fi                       CHF 5’000.-
- Book Marks                  CHF 3’500.-
- Recharge zone + Power tower  CHF 5’000.-
- Water dispenser/Branded bottle CHF 7’500.-
- Conference bags             CHF 19’000.-
- Conference bag tags         CHF 5’000.-
- Writing pads and pens       CHF 4’000.-
- Lanyards                    CHF 12’000.-
- Alcohol-based hand rubs     CHF 10’000.-
- PIC Game booklet            CHF 5’000.-
- Coffee break                CHF 5’500.-
- Travel fellowship (min CHF 2’500.-)_________CHF
- Online programme            CHF 9’000.-
- Simultaneous interpretation  CHF 15’000.-
- Poster Session & Award      CHF 10’000.-
- Conference App              CHF 9’000.-
- ICPIC Clip: Exclusive sponsor CHF 10’000.-
- Support sponsor            CHF 3’500.-
- ICPIC Twitter wall          CHF 6’000.-
- Support sponsor            CHF 7’500.-
- Digital marketing: Exclusive CHF 15’000.-
- ICPIC photo contest         CHF 6’000.-

Advertising in Printed Materials:

Final Programme
- Outside back cover          CHF 5’500.-
- Inside page                 CHF 2’500.-
- Inside back cover           CHF 4’000.-

Mini/Pocket Programme
- Exclusivity                 CHF 10’000.-
- Hospitality Suite           CHF 500.-
- Price per day               CHF 500.-

PAYMENT SCHEDULE
- All payments must be made in CHF
- A deposit for 50% of the total cost will be invoiced on receipt of the completed order form and due for payment upon receipt of the invoice to guarantee the reservation
- The final balance is due by 31 March 2017
- For bookings made after 31 March 2017, the full amount is due at the time of reservation
- VAT of 8% not included in published rates

BY BANK TRANSFER
Bank: UBS SA - 1211 Geneva 2, Switzerland
Company: MCI Suisse SA for ICPIC 2015
Account N°: 240-369.393.00U Clearing: 240
SWIFT: UBSWCHZH80A IBAN: CH18 0024 0240 3693 9300U

CANCELLATION POLICY
Cancellation and changes to your original booking must be made in writing to MCI. For cancellation made until:
- Cancellations received from 16.12.2016 30% of the total cost of each item will be retained
- From 17.12.2016 to 31.03.2017 75% of the total cost of each item will be retained
- From 01.04.2017 100% of the total cost of each item will be retained

Place and Date: Signature and stamp:
Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. Please complete and return at your earliest convenience to:

MCI Suisse SA - 75, rue de Lyon - CH-1211 GENEVA 13 - Switzerland - Fax: + 41 22 33 99 601
Email: john.lawlor@mci-group.com

<table>
<thead>
<tr>
<th>Company :</th>
<th>Address :</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Postal Code:</th>
<th>City:</th>
<th>Country:</th>
</tr>
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<table>
<thead>
<tr>
<th>Telephone:</th>
<th>Fax:</th>
<th>Person in Charge:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We would like to book the following satellite symposium

<table>
<thead>
<tr>
<th>ITEM</th>
<th>COSTS</th>
<th>TIME SLOT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Symposium 1A&amp;B - □</td>
<td>CHF 7’500.-</td>
<td>Slot 1A&amp;B – 20 June 2017, 13:00 to 14:30</td>
</tr>
<tr>
<td>Symposium 2A&amp;B - □</td>
<td>CHF 15’000.-</td>
<td>Slot 2A&amp;B – 21 June 2017 17:45 to 19:15</td>
</tr>
</tbody>
</table>

We would like to book the following integrated symposium

<table>
<thead>
<tr>
<th>ITEM</th>
<th>COSTS</th>
<th>TIME SLOT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrated symposium - □</td>
<td>CHF 11’000.-</td>
<td>Timeslot will be allocated by scientific committee</td>
</tr>
</tbody>
</table>

- □ Content capture of the symposium CHF 4’000.-

- □ One time invitation to your symposium sent by email to ICPIC participants CHF 3’000.-

**PAYMENT SCHEDULE**
- All payments must be made in CHF
- A deposit for 50% of the total cost will be invoiced on receipt of the completed order form and due for payment upon receipt of the invoice to guarantee the reservation
- The final balance is due by 31 March 2017
- For bookings made after 31 March 2017, the full amount is due at the time of reservation
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- From 17.12.2016 to 31.03.2017 75% of the total cost of each item will be retained
- From 01.04.2017 100% of the total cost of each item will be retained

Place and Date: Signature and stamp
Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. Please complete and return at your earliest convenience to:

**MCI Suisse SA**
- 75, rue de Lyon
- CH-1211 GENEVA 13
- Switzerland
- Fax: + 41 22 33 99 601
- Email: john.lawlor@mci-group.com

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<th><strong>Company:</strong></th>
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<tbody>
<tr>
<td><strong>Address:</strong></td>
</tr>
<tr>
<td><strong>Postal Code:</strong></td>
</tr>
<tr>
<td><strong>Telephone:</strong></td>
</tr>
<tr>
<td><strong>E-Mail:</strong></td>
</tr>
</tbody>
</table>

* **SPACE ONLY**  CHF 450.- per sqm

We require: _____________ sqm (minimum size 6 sqm)*

Special note: Please specify if your stand must not be located to a particular competitor _______________________________________

Our preferred positions for our bare exhibition space are:*  
- **STAND NO(S):**  
  - 1st choice  
  - 2nd choice  
  - 3rd choice

* **TABLE TOP**  CHF 500.- (Reserved for non-profit association)

Our preferred positions for our table top space are:*  
- **STAND NO(S):**  
  - 1st choice  
  - 2nd choice  
  - 3rd choice

* **SHELL SCHEME**  CHF 600.- per sqm

We require: _____________ sqm (minimum size 9 sqm)*

Special note: Please specify if your stand must not be located to a particular competitor _______________________________________

Our preferred positions for our shell scheme space are:*  
- **STAND NO(S):**  
  - 1st choice  
  - 2nd choice  
  - 3rd choice

* You will be contacted for the stand location once the order form has been received

**PAYMENT SCHEDULE**
- All payments must be made in CHF
- A deposit for 50% of the total cost will be invoiced on receipt of the completed order form and due for payment upon receipt of the invoice to guarantee the reservation
- The final balance is due by 31 March 2017
- For bookings made after 31 March 2017, the full amount is due at the time of reservation
- VAT of 8% not included in published rates

**BY BANK TRANSFER**
- Bank: UBS SA - 1211 Geneva 2, Switzerland
- Company: MCI Suisse SA for ICPIC 2015
- Account N°: 240-369.393.00U  
  - Clearing: 240
- SWIFT: UBSWCHZH80A  
  - IBAN: CH18 0024 0240 3693 9300U

**CANCELLATION POLICY**
- Cancellation and changes to your original booking must be made in writing to MCI. For cancellation made until:
  - Cancellations received from 16.12.2016  
    - 30% of the total cost of each item will be retained
  - From 17.12.2016 to 31.03.2017  
    - 75% of the total cost of each item will be retained
  - From 01.04.2017  
    - 100% of the total cost of each item will be retained

**Place and Date:**  
**Signature and stamp:**